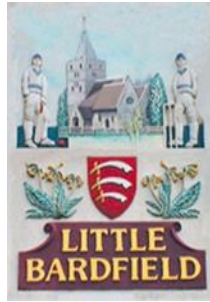


**Little Bardfield Parish Council  
PARISH COUNCIL MEETING**



**Notice of a Meeting of the Parish Council  
Wednesday 14 September 2022  
7 pm  
Little Bardfield Cricket Club Pavilion**

- 1. Chair's Welcome/Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes of last meeting (22 June 2022) – to approve and sign\***
- 4. Public Forum**
- 5. Cricket Club plans - discussion**
- 6. Finance report**
  - a) Update on Treasurer's and Community Account balances
  - b) Agreement of payment transactions from June to September 2022
  - c) Confirmation of exemption from external audit
- 7. County Councillor and District Councillor Reports**
- 8. Reports on:**
  - a) Styles roadway
  - b) Replacement of defibrillator pads
  - c) Progress of handover between clerks
  - d) Parish Councils/Uttlesford District Council liaison meeting 12 Sept 22
  - e) Any other matters for future meetings
- 9. Update on Planning Applications/Planning Matters**
- 10. Update on Complaint regarding UDC response to breach of planning consents by River Pant.**
- 11. Almshouses roof repairs**
- 12. Decisions to be taken by resolution:**
  - a) to appoint new clerk and approve terms of contract
  - b) to suspend Financial Regulation 6.20 to enable clerk to use a personal credit card to renew Microsoft 365 subscription at £79.99 due September 2022.
  - c) to consider writing off value of Epson printer and amending asset list accordingly
  - d) to confirm opt-in to national financial audit scheme for local councils and to consider appointment of new internally-appointed auditor
  - e) approval of payments as scheduled\*
  - f) to confirm bank details and sign supplier form for district council
  - g) to decide attendance at virtual parish and town council forum on planning issues with Uttlesford District Council on Tues 20 Sept 22 at 7pm.
- 13. Date of next meeting 9 November 2022 – to set precept**

\*These items have documents in support which will be available at the meeting. Copies can be obtained in advance from the clerk by contacting [littlebardfieldparishclerk@gmail.com](mailto:littlebardfieldparishclerk@gmail.com) or Kate Rixson on 01371 404321.

Agenda prepared by *K Rixson*, Clerk, and issued on Wednesday 7 September 2022

[www.littlebardfieldparish.org.uk](http://www.littlebardfieldparish.org.uk)