

**Little Bardfield Parish Council  
PARISH COUNCIL MEETING**



**Councillors' summons and agenda for a Meeting of the Parish Council  
Wednesday 2 November 2022**

**7 pm**

**Little Bardfield Cricket Club Pavilion**

- 1. Chair's Welcome/Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes of last meeting (22 June 2022)** – to approve and sign\*
- 4. Public Forum**
- 5. Cricket Club plans** - discussion
- 6. Finance report**
  - a) Update on Treasurer's and Community Account balances\*
  - b) Agreement of payment transactions from June to October 2022\*
- 7. County Councillor and District Councillor Reports**
- 8. Reports on:**
  - a) Styles roadway
  - b) Parish Councils/Uttlesford District Council planning liaison meeting 20 Sept 22
  - c) Any other matters for future meetings
- 9. Update on Planning Applications/Planning Matters**
- 10. Update on Complaint regarding UDC** response to breach of planning consents by River Pant.
- 11. Almshouses roof repairs**
- 12. Decisions to be taken by resolution:**
  - a) to make donations of £300 each to the Freshford GP practice's Community Resource Equipment and Medical Equipment Reserve Fund (CREAMER) and to the Thaxted GP practice for similar purposes
  - b) to approve the draft budget
  - c) to appoint new clerk
  - d) to re-appoint Mrs Judith Simpson and Mrs Mary Gardiner as trustees to The Sarah Bernard Trust 1774
  - e) to suspend Financial Regulation 6.20 to enable clerk to use a personal credit card to renew Microsoft 365 subscription at £79.99 due September 2022.
  - f) to consider writing off value of Epson printer and amending asset list accordingly
  - g) to consider appointment of new auditor
  - h) At Uttlesford District Council's request, to note its intention to adopt Part II of the Local Government (Misc Provns) Act 1976, which sets out procedures for licensing private hire cars and taxis.
  - i) approval of payments scheduled to be made before the next meeting\*
  - j) to decide attendance at parish and town council liaison meeting with Uttlesford District Council on Mon 7 Nov 22 at 7pm at Little Canfield.
- 13. Date of next meeting**

\*These items have documents in support which will be available at the meeting.

Agenda prepared by *K Rixson*, Clerk, and issued on Monday 24 October 2022

[www.littlebardfieldparish.org.uk](http://www.littlebardfieldparish.org.uk)