

Little Bardfield Parish Council
PARISH COUNCIL MEETING



Sophie Blair-Walker

20th September 2025

**To Members of the Council: You are hereby summoned to attend the
Parish Council Meeting of Little Bardfield Parish Council at Little Bardfield Cricket Pavilion,
Church End, Little Bardfield, Essex, CM7 4TT**

**on Wednesday 24th September at 7pm for the purpose of
transacting the following business. This agenda and associated meeting
papers can be found on the Little Bardfield PC website:**

www.littlebardfield-pc.gov.uk

- 1. Chairman's Welcome**
- 3. Apologies for absence**
- 4. Declarations of Interest in any matters on the agenda**
- 5. Minutes** – To approve the minutes of the meeting of 25th June 2025
- 6. Public forum**
- 7. County Councillor and District Councillor Reports** – To receive reports.
- 8. Planning**

8.1 Applications with Uttlesford District Council

Planning Reference	Proposal	Address	Decision
UTT/25/0947/DOC	Application to discharge conditions 3 (Biodiversity Method Statement), 4 (materials) and 5 (Biodiversity Enhancement Strategy) attached to UTT/24/2285/FUL.	Ambrose Cottage Oxen End Little Bardfield Essex CM7 4PR	Discharge Conditions in Full
UTT/25/1787/FUL	Erection of two detached dwellings, together with access, parking provision and associated works.	Land North West Of Rosedale Cottage Hawkspur Green Little Sampford Road Little Bardfield Essex	Awaiting decision
UTT/25/1128/DOC	Application to discharge condition 3 (Biodiversity Enhancement Layout), 4 (materials), 5 (hard/soft	Pauls Farm Little Bardfield Road Little Bardfield Essex CM7 4TN	Discharge Conditions in Part

	landscaping), 6 (Construction Environmental Management Plan), 7 (signage scheme details), 8 (external lighting) and 9 (Accessibility measures) attached to UTT/23/3230/FUL.		
UTT/25/2209/HHF	Proposed erection of rear and side extensions.	4 Bakers Cottages Little Bardfield Road Little Bardfield Essex CM7 4TS	Awaiting decision
UTT/25/0899/HHF	Conversion of existing 1999's built double garage into an annexe to Manor House	Manor Cottage Little Bardfield Road Little Bardfield Essex CM7 4TU	Withdrawn
UTT/25/2171/HHF	Conversion and remodel of existing porch and single storey front/side extension	Blackbirds Little Bardfield Road Little Bardfield Essex CM7 4TU	Approved with Conditions
UTT/25/1557/LB	Retention of internal ground and first floor alterations, and retention of replacement of all external windows and doors, including the removal of two doors and infilling the openings	Markswood Farm Thaxted Road Little Bardfield Braintree Essex CM7 4TY	Withdrawn

9. Finance

9.1 Payments for Authorisation

9.2 Summary of Accounts

10. To receive and note the Annual Internal Audit Report;

11. To appoint the auditor for 2025/26;

12. To consider the Clerk become a member of the SLCC;

13. To consider application to the Charity Commission for registration of the Parish Council Community Fund;

14. Highways Issues

14.1- To formally agree to support the proposal to rename the entire length of the lane between Little Bardfield and Little Sampford to 'Hawkspur Green Lane' in accordance with the carriageway width definitions in the UDC Street Naming Policy;

14.2 Confirm that the Council will cover any reasonable costs incurred;

14.3 Nominate the person to represent the Parish Council in this matter.

14.4- To discuss maintenance of grounds at The Styles regarding overgrown hedges and aging tree;

15. Date and agenda items for next meeting