

# LITTLE BARDFIELD PARISH COUNCIL MEETING HELD ON MONDAY, MAY 18 , 2009 AT 8.15 pm IN GARDINER'S BARN

**Members present:** Cllr J Judson, Cllr. W Gardiner, Cllr M Beanland, Cllr T Cutmore,  
Cllr R Wren, D Cllr A Wattebot, C Cllr Simon Walsh  
2 members of the public

1. **Apologies** were received from D Cllr M Foley

The meeting was closed and the Chairman & Vice Chairman stepped down.

2. **Election of Chairman & Vice Chairman**

Cllr Mac Beanland proposed Cllr John Judson to be Chairman and was seconded by Cllr Terry Cutmore. All councillors were in favour.

Cllr Terry Cutmore proposed Cllr William Gardiner to be Vice Chairman and was seconded by Cllr Mac Beanland. All councillors were in favour.

Cllr John Judson signed the Declaration of Acceptance form as did the Clerk.

3. **Minutes of the previous meeting** on March 23, 2009 were read, approved and signed.

4. **Matters arising from the minutes**

a) Hawkspur Green - various issues. The site of the new hamlet signs have been agreed by a technician from Highways and May Gurney authorised to go ahead. The site of the signs has been photographed by Cllr Terry Cutmore.

A replacement Ford sign will be put in place.

Work on the Bore Hole has started.

The blocked drain has been cleared. Again thanks to Cllr Cutmore for providing photographs of its position.

As Highways have painted SLOW signs on the road by Hill Hall and the Bore Hole it might be advisable to ask for a 30 mph limit especially as the latter is causing more traffic.

b) Visual Design Statement has now been printed. The Council resolved to give complimentary copies to the Rev. R Beaken, DCllrs and CCllr, Parish Cllrs, the Clerk, Gt Sampford, Gt Bardfield & Thaxted Parish Councils, Thaxted & Gt Bardfield Information Centres, Uttlesford District Council and Colin Canfield who was the first Chairman of the committee.

Copies would be distributed to every household in the parish with the Footpath Map. The cost of printing was £487 plus cost of envelopes and other expenses that Cllr Cutmore had paid for. There is £50 left of the grant made by Uttlesford District Council to the VDS Committee.

c) Footpath Map 300 have been printed and will be distributed to all households, information centre and by request to EALC.

Cllr Richard Wren reported that a supply of waymarker signs would be useful to replace damaged or lost ones.

Path No 15 from Mill House to the driveway to Copford Hall is still causing problems.

- d) Emergency Plan

Cllr Terry Cutmore will meet with Lisa Lipscombe (Emergency Planning Officer) on June 16, 2009 to discuss the council's outline plan. The council resolved to invite Lisa to the next meeting.

Emergency Plan continued:

The council resolved to invite Sally Beanland to act as a First Aid Officer and remove Cllr Mac Beanland, also to remove Cllr Mac Beanland as Emergency Contact at Oxen End and add Tom Mormant.

**5. Highways**

It was resolved that the Chairman would attend the meeting at Thaxted on Friday June 19, 2009 in the Guild Hall at approximately 3 pm to be able to ask questions of 2 senior Highways officers Chris Stoneham and Iain Hurwood.

A planned Parish Visit for early August - council to make a list of necessary work.

Verge Cutting - an Official Order Form has been received from Essex County Council appointing Little Bardfield PC as its agent. David Low has been appointed.

Chris Butcher of CJB Countryside Services will continue to cut the verges that David Low is unable to cut.

**6. Finances**

**End of Year Accounts**

These had been circulated to all members and were available for the public to view. The Council resolved to adopt the accounts and these were signed by the Chairman and Clerk.

The council resolved to appoint Patrick Hall as the Internal Auditor and the Clerk as the responsible Financial Officer for the year ending March 31, 2010.

	£
Instant Business Reserve Account	2,064.76
Current Account (inc. Precept & VAT return)	4,109.51
<u>Cheques to pay</u>	
EALC membership	70.62
Allianz Insurance	338.94
Moor Hall Farms	75.00
M & B Print Solutions	487.00
CPRE - subscription	29.00
New Hall Trust - Footpath Maps	30.00
Mrs B V Fry - Clerk's expenses	45.31
<b>Section 137 Payments</b>	
Thaxted Community Minibus	150.00
SSE	100.00
Essex Air Ambulance	100.00
Medics	50.00

The council had resolved to pay cheques to the following for various services.

Mick Dyer - repairs	98.00
Low & Son - Verge Cutting	303.03
Cllr Terry Cutmore - VDS expenses	61.96

The council resolved to pay cheques to Low & Son for Verge Cutting and Chris Butcher for mowing & strimming through the village as instructed during the summer.

**7. Correspondence** - this had been distributed to all councillors.

**8. AOB**

To try and control the speed of vehicles through the village and also Oxen End it was suggested that the council look into various methods such as Speed Cameras and Community Speed Watch. The council needs to get more information.

Cllr Gardiner expressed thanks to the Chairman on behalf of all the councillors.

Concerns about the residents at No 5 Styles and the effect on immediate neighbours and other residents was raised by Tim Carter. Clerk & D Cllr to follow up with environmental health on both pollution & noise.

The meeting closed at 10.15 pm. The next meeting will be held on Monday, September 7 2009 at 7.30 pm in Gardiner's Barn.