

# **LITTLE BARDFIELD PARISH COUNCIL ANNUAL GENERAL MEETING**

**Meeting held on Monday 8th May 2017 at 7.00pm in Gardiner's Barn**

## **Members Present**

Cllr William Gardiner (Chairman), Cllr Terry Cutmore (Vice Chairman), Cllr Clare Beeston, Cllr Colin Simpson, Cllr Andrew Davies, Mrs C Feltham-Williams (Clerk)

## **1. Apologies**

D Cllr Simon Howell, Mrs Debbie Candler

## **2. Chairman's Report**

The Council has had a successful year. Cllr Terry Cutmore as has usual been brilliant with Highways again this year, mainly with Potholes in the parish and also successful in finally getting the bank account moved over to a different bank. The Parish Council received money from the Solar Farm in January this has been used to replace the noticeboards that were installed this morning. The Sewage works has a new rotary system, with Thanks to J Judson and the ditch that flows away from the Sewage Works has been dug by Cllr Andrew Davies and his team. The Chairman also delivered a report from the Almhouses.

## **3. Public Forum**

No Members of the Public present.

## **4. Election of Chairman and Vice Chairman**

It was proposed by Cllr Terry Cutmore, seconded by Cllr Colin Simpson and unanimously agreed that Cllr William Gardiner continue as Chairman. The Declaration of Acceptance of Office was signed.

It was proposed by Cllr Andrew Davies and seconded by Cllr Clare Beeston and unanimously agreed that Cllr Terry Cutmore continue as Vice-Chairman

## **5. Minutes of the Previous Meeting**

Minutes from the previous AGM on 31<sup>st</sup> May 2016 were approved by all Councillors and signed by Chairman Cllr William Gardiner. There were no matters arising.

## **6. Donations Section 137**

A donation to the Essex Air Ambulance for £100 was proposed and approved by all Councillors.

A donation to the Thaxted Minibus for £100 was proposed and approved by all Councillors.

A donation to the Hundred Parishes for £10 was proposed and approved by all Councillors.

## **7. Annual Return Section 1**

Section one of the Annual Return was completed and signed

## **8. Annual Return Section 2**

Section two of the Annual Return was completed and signed

## **9. Review Standing Orders**

The Standing Orders were reviewed and approved. These are due for review at the next AGM

## **10. Review Financial Regulations**

The Financial Regulations were reviewed and approved. These are due for review at the next AGM

## **11. Review Financial Risk Assessment**

ClIr Colin Simpson to review and make any amendments for approval at the next Council meeting.

## **12. Agree Meeting Schedule up to the next AGM**

Meetings were agreed for the 2<sup>nd</sup> Monday in September 2017, November 2017, February 2018 and May 2018, this will be the AGM with a normal parish meeting immediately following. There will be a further Budget Meeting in December the date to be finalised at a later date.